

Location _____ **Name** _____
Check # _____ **Fee \$** _____ **Reservation Date** ____/____/____
Check # _____ **Deposit \$** _____ **Reservation Time** ____:____ A P to ____:____ A P

STEINER RANCH COMMUNITY AREAS RESERVATION FORM

Only a Member of the Steiner Ranch Master Association, Inc. (SRMA) or the Steiner Ranch Residential Owners Association (SRROA) may reserve a Community Area. Only Members in good standing with the Association Office may reserve the Steiner Ranch Community Areas. To make reservations, Members may contact the Association Office at **(512) 266-7553**.

The Areas of the community available for reserved events are:

The Lake Club

The Parks

The Pool Pavilions

Attendance is limited to 100 maximum capacities for each of the above Areas. No event may continue past midnight.

Reservations are on a first-come, first-served basis and the areas and times may not be shared if a prior, conflicting reservation has been made. The Reservation Form and payment must BOTH be in the offices of SRMA or SRROA to qualify as first-come, first-served. Payment must be submitted within **forty-eight (48) hours** of making a reservation. Reservations may not be assigned to another party without the prior written consent of the Associations. Reserving Members will be given a copy of this Reservation Form executed by the Association's authorized representative as confirmation of their reservation. Claimed reservations not posted and evidenced by a fully executed Reservation Form may not be honored. Reservations are available in six (6) hour blocks. Members may not access a reserved space prior to their scheduled time, nor remain in the reserved space after their scheduled time.

A reservation may be refused, at the sole discretion of the Board of Directors, with no reason being given. A reservation for a Business or For-Profit event may be cancelled, at the sole discretion of the Board of Directors, with no reason being given. The Associations will give notice of a refused or cancelled reservation (please refer to the Steiner Ranch Community Facilities Use Agreement for details). A reserved event may be terminated during its execution if, in the judgment of the management, it poses a threat of harm or danger to property, other Members or their guests, or loss of quiet enjoyment by other Members of the Steiner Ranch community.

Payment in full must be made at the time the Reservation Form is submitted. In the event a Member's use of the reserved facilities exceeds the time reserved, the Member will be billed for the additional time used. Payments are non-refundable, except in the event that a conflicting, prior reservation was received in the Association offices or in the event that an event is cancelled **seventy-two (72) hours** before the date of commencement. **All cancelled reservations scheduled between Thanksgiving Eve day and New Year's Day will not receive refunds unless notification has been given one week prior to the reservation date.** The Board of Directors reserves the right to review the refund policy on a case-by-case basis.

Member must execute and return a Community Facilities Use Agreement (with deposit, if applicable) before the date of their reserved event. The following fees and deposits may be adjusted from time to time and are subject to change without notice to the Members.

STEINER RANCH COMMUNITY FACILITIES USE AGREEMENT

This Steiner Ranch Community Facilities Use Agreement ("Agreement") is made and entered into this _____ day of _____, 20__ by and between _____ [printed member name] ("Member") and The Association ("SRMA" or "SRROA"), both Texas not-for-profit corporations.

_____ I am a member of the Association, have no unpaid fees due to the Association, and will be in attendance at the Function at all times during the event.

1. **"As Is Condition"; Own Risk.** The Association makes no warranty or representation regarding the physical condition of the Facilities, the furniture, fixtures and other personal property within the Facilities or their safety, security or suitability for use. No oral representation by SRMA, SRROA or their staff shall constitute any kind of warranty whatsoever. Member acknowledges that Member's Use is at their own risk and that neither SRMA nor SRROA shall be liable to Member or to Member's family, guests, invitees, agents and employees or any third party for any damage to person or property proximately caused by any act, omission or neglect of Member or Member's family, guests, invitees, agents and employees or any third party. Member acknowledges that there is no lifeguard on duty at the swim facilities. Member acknowledges and agrees that SRMA and SRROA are not responsible for damaged, lost or stolen personal property.

2. **Indemnity.** To the fullest extent permitted by law, Member hereby does and agrees to indemnify, protect, hold harmless and defend SRMA, SRROA and their respective officers, directors, employees and agents from and against all claims, demands, damages, injuries, losses, liens, causes of action, suits, judgments, penalties, liabilities, debts, costs and expenses, including court costs and attorneys' fees of any nature, kind or description, whether arising out of a cancelled reservation, contract, tort, strict liability, misrepresentation, violation of applicable law and/or any cause whatsoever, including, without limitation, claims for injuries to or death of any person, or damages to or loss of any property of any person or entity directly or indirectly (collectively, "Liability") arising out of, caused by, in connection with, or resulting from Member's reservation and Member's Use of the Facilities. Member expressly agrees that this indemnity and hold harmless provision shall apply where Liability arises in whole or in part from the negligence of SRMA or SRROA or their respective officers, directors, employees and agents. This provision shall survive the termination of this Agreement.

3. **Release.** Member hereby releases the SRMA and/or the SRROA and their respective officers, directors, employees and agents from liability for any claims with respect to the Facilities, including negligence of SRMA and SRROA. This provision shall survive the termination of this Agreement.

4. **Acknowledgement of Receipt of Rules.** Member hereby acknowledges receipt of the attached Steiner Ranch Community Facility Rules for Reserved Events ("Rules") and hereby agrees to abide by the Rules and to inform their family, guests, invitees, agents and employees of Member who use the Facilities of the Rules and that their compliance with the Rules is also required. Member hereby agrees to clean the Facilities to meet or exceed the state at which they were entered, within their reserved time period, including, but not limited to, removal and disposal of all event associated trash from the reserved area or any community common area.

Member Signature

Printed Name

SRMA Representative Signature

Printed Name

FACILITY RENTAL FEES:

<u>(Please see definitions below)</u>	<u>*6 hours</u>	<u>All Day</u>	<u>Deposit</u>
Lake Club	\$50	\$100	\$150
Park: _____	\$25	\$50	
Pool Pavilion: _____	\$50	\$100	\$150
John Simpson Pavilion	\$25	\$50	
Custom Areas: _____	TBD	TBD	
**John Simpson requires an additional for inflatables, petting zoos, etc. **	\$25		

****SECURITY DEPOSIT for Additional Tables & Chairs: \$150.00**

FACILITY DEFINITIONS:

Lake Club: Exclusive use of the covered pavilion area with 4 of the 6 available picnic tables during the reserved hours, with shared use of the restrooms, playscape, basketball court, docks, grassy area and BBQ grills with any other resident who wishes to use the Lake Club at the same time as the event.

Parks: Exclusive use of 2 picnic tables at the park during the reserved hours, with shared use of the playground equipment with any other resident who wishes to use the Park at the same time as the event.

Pool Pavilions: Exclusive use of the covered area with 2 of the pool's round patio tables and 8 chairs during the reserved hours, with shared use of the restrooms and pool with any other resident who wishes to use the facility at the same time as the event.

* Rental Fees are **non-refundable** in the event that any portion of the time reserved is not utilized.

Payment made to: "SRMA" or "SRROA," as applicable. Please check with your booking representative for the appropriate payee. Failure to remove signs, decorations and trash from the event area and failure to secure doors and gates after an event will result in a twenty-five dollar (\$25.00) fine for each infraction.

**** EXTRA TABLES AND CHAIRS:** Members making reservations may request (key) access to additional tables and chairs from the storage room at the Lake Club by submitting a one hundred fifty dollar (\$150.00) refundable security deposit. The tables and chairs are reserved on a first-come, first-served basis and may be reserved for an event at any of the Steiner Ranch Community Facilities. For events away from the Lake Club, Members must provide all transportation for taking the tables and chairs to and from an event.

Event/Activities: _____ **Area(s)** _____

\$ _____ for use of the facility **Date** _____ **Time** _____

\$ _____ for Tables & Chairs **Number Attending:** _____

\$ _____ damage deposit

\$ _____ **TOTAL RECEIVED**

Member Signature

Printed Name

Address: _____ **Phone:** (____) ____ - _____ **Date:** ____ / ____ / ____

STEINER RANCH COMMUNITY FACILITY RULES

1. The Steiner Ranch Community Facilities are private facilities and are not open to the public. Use of the Facilities is at your own risk. There is no lifeguard on duty at the swimming facilities. SRMA and SRROA are not responsible for damage, loss or theft of personal property.
2. Only members of the SRROA or the SRMA may use the Steiner Ranch Community Facilities, unless advance approval is obtained from Steiner Ranch management.
3. Members may reserve the Steiner Ranch Community Facilities, or portions of the facilities, for themselves, their family, guests, invitees, agents, and employees for events.
4. No guests, invitees, agents or employees of Member may enter any Community Facilities for a reserved event unless the Member is present; the Member, or a resident of the member's household who is at least eighteen (18) years of age, must be present at all times during the event.
5. Most Community Facility areas are locked and require use of a Member's key to gain entry. Gates and bathrooms are to remain locked at all times. Bathrooms are provided for the convenience of Members and their guests and will require use of a Member's key for entry.
6. Member is responsible for the conduct of their guests, agents and employees.
7. No event (including clean-up time), may continue past 12:00 AM (midnight).
8. No smoking is permitted indoors in any of the facilities, **including all restrooms**. Smoking is permitted outdoors only in designated areas and smoking refuse shall be deposited only in receptacles designated for smoking, i.e., ashtrays. **Community Facility trashcans are not designated receptacles**. Smoking refuse may not be emptied into Community Facility trashcans due to potential fire hazards. Member is responsible for removal of all smoking refuse.
9. No open flames are permitted. Candles are permitted providing they are within a container covering or protecting the flame and the wax is collected within the container, such as a glass or pottery container (candlesticks, candelabra, wine bottles and the like are not acceptable). The only exception is candles on cakes, which will burn no more than a few minutes. Grilling is permitted outdoors in the areas designated by the Associations. No grilling is permitted under the Pavilion Areas, but may take place just outside of, and no less than fifteen (15) feet from the facility.
10. The noise level of music is limited to a level such that it cannot be heard, or bass vibrations felt, indoors in any residence in proximity to the Community Facility. Playing of music, live or recorded, shall cease fifteen (15) minutes prior to the end of the scheduled time of the reserved event to ensure that all guests and invitees depart before expiration of the Member's reserved time.
11. **Use of helium balloons is prohibited under any covered amenities area. This includes, but is not limited to, fully enclosed rooms, pavilions, and partially enclosed/partially covered areas. NO BALLOONS ARE PERMITTED IN ANY AREA WHERE THERE ARE OVERHEAD FANS OR OBSTRUCTIONS, MAN-MADE OR OTHERWISE THAT WOULD PREVENT INFLATABLE OBJECTS FROM FLOATING FREE. Failure to comply will result in a fifty-dollar (\$50.00) fine or forfeiture from the deposited amount for this infraction.**
12. No alcoholic beverages are permitted by law to be sold at any Community Facility. Members may furnish alcoholic beverages, but persons under the age of twenty-one (21) may not consume such beverages.
13. Parking is permitted only in designated areas. All vehicles and boats utilizing the Lake Club facility must display a permanently affixed Steiner Ranch sticker.
14. Signs for directions and Member's event may be posted at the entrances to Steiner Ranch the day of the event and must be removed as soon the event ends. Failure to do so will result in a twenty-five dollar (\$25.00) fine.
15. All trash generated from Member scheduled events must be removed from the event area. **Common area receptacles are not to be used for the purpose of disposing of event trash**. Trash must be taken home and deposited in appropriate receptacles. Failure to do so will result in a twenty-five dollar (\$25.00) fine

ADDITIONAL RULES FOR THE LAKE CLUB

1. No circumstances or event shall allow for swimming to be permitted at or adjacent to the Lake Club.
2. The ramp adjacent to the Lake Club is neither owned nor maintained by the SRMA or SRROA. Use of the ramp is at the risk of the user(s).